

29 July 1952

MEMO FOR FILE

FROM :
SUBJECT : Summer Area Program

On Monday, Tuesday and Wednesday of the week of 21 July, practically all personnel of the Agency were allowed to go home early (on one occasion at noon time) because of excessive heat. R & S Building, in which the lectures are held is poorly ventilated and although there are a good many fans, people complain of the stultifying atmosphere. The rooms in which the lectures are held do not have windows. These rooms are entirely adequate for use except in the summer when they are really pretty bad. This is certainly one reason why attendance fell off so sharply.

Thursday and Friday of the week of 21 July were clear and cool. Attendance continued to be negligible. I telephoned the various TIOs to inquire about the reasons therefor. A good deal of interest in this problem was expressed by these men. Reports that came back indicate the following reasons:

1. Since personnel had been free to go home for the first three days of the week, work in the offices had accumulated to such an extent that they were not able to leave for the lectures in order that they might meet deadlines.
2. Vacation schedules of various offices meant that work piled up for others to do.
3. One office reported three different reasons:
 - a. One girl had taken sick leave.
 - b. Another was preparing to leave the Agency.
 - c. A third, because of financial stress, was putting in all possible work in order to accumulate overtime pay.

-2-

4. The students again complained about the heat and general unsuitability of the lecture rooms.

5. The TLOs felt that if the schedule of lectures with the subjects of the individual lectures were distributed earlier, there would be greater opportunity for personnel who wish to attend specific lectures to make arrangements therefor.



25X1